

SOLICITATION, OFFER AND AWARD			1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 350)		RATING		PAGE OF PAGES 1 51		
2. CONTRACT (Proc. Inst. Ident.) No.		3. SOLICITATION No. S-GT500-09-R-0013		4. TYPE OF SOLICITATION [] SEALED BID (IFB) [X] NEGOTIATED (RFP)		5. DATE ISSUED March 30, 2009		6. REQUISITION/PURCHASE No.	
7. ISSUED BY CODE United States Embassy Guatemala City, Guatemala Phone: [502] 2326-4000				8. ADDRESS OFFER TO (If other than item 7) Avenida La Reforma 7-01, Zona 10 Guatemala 01010, Guatemala Attn: GSO-Contracting Officer					
NOTE: In sealed bid solicitation "offer" and "offeror" mean "bid" and "bidder".									
SOLICITATION									
9. Sealed offers in original and <u>3</u> copies for furnishing the supplies or services in the Schedule will be received at the place specified, in the depository located in Avenida Reforma 7-01, Zona 10, Guatemala 01010, Guatemala until 17:00 local time April 20, 2009 .									
CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L. Provision No. 52.215-1. All offers are subject to all terms and conditions contained in this solicitation.									
10. FOR INFORMATION CALL:		A. NAME Sergio E. Alemán		B. TELEPHONE (NO COLLECT CALLS) AREA CODE NUMBER EXT [502] 2326-4000 4601			C. E-MAIL ADDRESS AlemanSE@state.gov		
11. TABLE OF CONTENTS									
(x)	SEC.	DESCRIPTION		PAGE(S)	(x)	SEC.	DESCRIPTION		
PART I - THE SCHEDULE					PART II - CONTRACT CLAUSES				
X	A	SOLICITATION/CONTRACT FORM		1	X	I	CONTRACT CLAUSES		
X	B	SUPPLIES OR SERVICE AND PRICES/COSTS		2	PART III - LIST OF DOCUMENTS, EXHIBITS, AND OTHER ATTACH.				
X	C	DESCRIPTION/SPECS/WORK STATEMENT		7	X	J	LIST OF ATTACHMENTS		
X	D	PACKAGING AND MARKETING		12	PART IV - REPRESENTATIONS AND INSTRUCTIONS				
X	E	INSPECTION AND ACCEPTANCE		13	X	K	REPRESENTATIONS, CERTIFICATIONS, AND		
X	F	DELIVERIES OR PERFORMANCE		15	OTHER STATEMENTS OF OFFERORS				
X	G	CONTRACT ADMINISTRATION		17	X	L	INSTRS., COND., AND NOTICES TO OFFERORS		
X	H	SPECIAL CONTRACT REQUIREMENTS		18	X	M	EVALUATION FACTORS FOR AWARD		
OFFER (Must be fully completed by offeror)									
NOTE: ITEM 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.									
12. In compliance with the above, the undersigned agrees, if this offer is accepted within <u>60</u> calendar days (120 calendar days unless a different period is inserted by the offer) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.									
13. DISCOUNT FOR PROMPT PAYMENT SEE 14 (See section I, Clause No 52.232-8)			10 CALENDAR DAYS %		20 CALENDAR DAYS %		30 CALENDAR DAYS %		
14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the solicitation and related documents) numbered and dated:			AMENDMENT NO.		DATE		AMENDMENT NO.		
15A. NAME AND ADDRESS OF OFFEROR		CODE	FACILITY		16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print)				
15B. TELEPHONE NO. (Include area code)		15C. CHECK IF REMITTANCE ADDRESS [] IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS			17. SIGNATURE		18. OFFER DATE		
AWARD (To be completed by Government)									
19. ACCEPTED AS TO ITEM NUMBERED		20. AMOUNT		21. ACCOUNTING AND APPROPRIATION					
22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: [] 10 U.S.C. 2304(c)() [] 41 U.S.C. 253(c)()				23. SUBMIT INVOICES TO ADDRESS SHOWN IN (4 copies unless otherwise specified)			ITEM G.2		
24. ADMINISTRATION BY (If other than Item 7) CODE				25. PAYMENT WILL BE MADE BY CODE					
Human Resources Office United States Embassy Guatemala City, Guatemala				Financial Management Officer United States Embassy Guatemala City, Guatemala					
26. NAME OF CONTRACTING OFFICER (Type of print)				27. UNITED STATES OF AMERICA			28. AWARD DATE		

IMPORTANT - Award will be made on this form, or on the Standard Form 26, or by other authorized official written notice.